

DETAILED ADVERTISEMENT

Notice inviting Applications for the post of Secretary of the Punjab Water Regulation and Development Authority (PWRDA) established under the Punjab Water Resources (Management and Regulation) Act, 2020

Applications are invited for filling of **one post of Secretary** of the Punjab Water Regulation and Development Authority.

a. Qualification

Any Officer who have retired and has worked on a post equivalent to the rank of Special Secretary to the Government of Punjab or higher, is eligible for the post.

b. Tenure:

Section – 8 (2)

The tenure of the Secretary shall be three years and may be extended by another two years by the Government.

c. Age:

The maximum age for applying for the post is 65 years.

d. Salary and Allowances:

The salary of the Secretary shall be Rs. 1,50,000/- per month and will be regulated as per the guidelines and policies of the Government of Punjab.

e. General:

Every Candidate applying for the post of Secretary shall also submit a self declaration stating the details of the criminal cases, vigilance enquires/cases, proceeding under the service Rules and punishment thereunder, if any.

f. Write-up:

The applicant's needs to submit a typed write-up, not exceeding 300 words,

elaborating their suitability for the post applied.

g. In case of any ambiguity the decision of the Principal Secretary, Water Resources shall be final.

h. The applicants shall submit their applications along with the typed pro-forma available on the link provided below, along with supporting documents and declaration during working hours in the Office of Mission Director/Directorate of Groundwater Management, Water Resources Bhawan, Sector-68, SAS Nagar, Punjab by 20th August, 2020 or via email to applicationsecretarypwrda@gmail.com. Applications received after deadline will not be entertained.

Principal Secretary to Govt. of Punjab,
Department of Water Resources

**APPLICATION FOR THE POST OF SECRETARY OF THE PUNJAB WATER
REGULATION AND DEVELOPMENT AUTHORITY**

Personal Details:

1. Name of the Applicant:-
2. Fathers Name:-
3. Mother's Name:-
4. Date Of Birth:-
5. Date of Superannuation:-
6. Post on which retired:-
7. Nationality:-

Contact Details:

8. Email id:-
9. Contact Numbers:- Mobile No:-

Landline No.:-

10. Permanent Address

Correspondence Address ()

Tick if same as permanent Address

House no. and Street:-

House no. and Street:-

City:-

City:-

District:-

District:-

State:- PIN:

State:- PIN:

11. Qualification in reverse chronological Order (Latest first):

S.No.	Stream	Board/ University	Year of Passing	Percentage obtained	Remark, if any

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12. Experience Details (for the last 10 years):

S.No.	Designation	Name of Organisation	Experience in years	Time period/Date of service	
				From	To

13. Detailed write-up in not more than 300 words, including work experience in the field of Water Regulation, Management etc. (if any).

14. Please attach 2 latest passport size Photographs and one identity proof.

15. Details of any criminal, vigilance enquiry/cases, proceedings under service rules and punishments thereunder, if any, also to be provided.

Declaration: I hereby declare that the information furnished above is correct.

Place:

Date and Signature